

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, February 15, 2005 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:30 p.m.
2. Elk Grove resident Sarah Johnson led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The Board received a presentation from Recreation Supervisor Jeri Retzlaff of the Parks Department's Father/Daughter dances.
2. The Board received a Skate Park update from Recreation Supervisor Kelly Crowder who reported the Skate Park Advisory Committee held their first meeting on January 20th. Commitments made by the group include: a) continue to strengthen community involvement to keep the Skate Park open; b) involvement from the Elk Grove Police Department to include a greater presence, insure quick response to emergency calls, and to work with youth in the surrounding area; c) strengthen communications with core committee members via e-mails; d) post new emergency signs so the Police Department can be notified quickly; and e) look into the security enhancements.
3. The Board acknowledged correspondence of appreciation to the CSD Fire Department as presented by General Manager Hansen.

C. COMMUNICATIONS FROM THE PUBLIC

1. The Board received words of encouragement and support of the CSD, as well as offers of assistance from residents with regards to existing litigation between the District and the City of Elk Grove.

D. CONSENT CALENDAR

1. The Board approved the February 1, 2005 *special* Board meeting minutes. Albiani-McElroy, unanimous.
2. The Board approved the February 1, 2005 *regular* Board meeting minutes. Albiani-McElroy, unanimous.

3. The Board ratified payment of the January 2005 bills and payroll for the EGCS&D; and received and filed the Budget Status Reports for the month of January 2005. Albiani-McElroy, unanimous.
4. The Board received and filed the December 31, 2004 Quarterly Investment Report for the Local Agency Investment Fund (LAIF) and the District's separately managed investment portfolio. Albiani-McElroy, unanimous.
5. The Board awarded the contract for the construction of Del Meyer Park to Gateway Landscape Construction for the amount of \$235,416.00, plus 5% (\$11,770.80) for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. Albiani-McElroy, unanimous.
6. The Board awarded the contract for construction of the Jennie McConnell tennis courts to Martin General Engineering for the amount of \$115,507.00, plus 5% (\$5,775.35) for contingencies; and authorized the General Manager to sign the Contract Completion Notice upon acceptance of the project, subject to ratification by the Board. Albiani-McElroy, unanimous.
7. The Board awarded the contract for the Elk Grove Recreation Center men and women's restroom remodel for the amount of \$120,500.00, plus 5% contingency (\$6,525.00) to CM Long; and authorized the General Manager to sign the Contract, Notice to Proceed, and Notice of Completion upon acceptance of the project. Albiani-McElroy, unanimous.
8. The Board approved Resolution Nos. 2005-05 through 2005-16, accepting various parkland deeds, landscape corridor deeds, and easements for landscape maintenance and recreation. Albiani-McElroy, unanimous.
9. The Board adopted Resolution No. 2005-18, supporting the Central Valley Rails to Trails Foundation in their efforts to acquire the Central California Traction Corridor for trail use. Albiani-McElroy, unanimous.

E. ADVERTISED PUBLIC HEARINGS

1. None

F. PUBLIC HEARINGS

1. None

G. STAFF REPORTS

1. The Board supported the General Manager and one Board member's attendance to the Sacramento Metropolitan Chamber's 2005 Capitol-to-Capitol Trip. Derr-Wright, McElroy, Mulberg – yes; Albiani – abstain.
2. The Board awarded the contract for development of Backer Ranch Park within East Franklin Specific Plan area to Adland Venture for \$1,195,115.00, plus 10% for contingencies. Derr-Wright, unanimous.
3. The Board adopted Resolution No. 2005-17, granting a 20-foot wide public utilities easement to the City of Elk Grove for the installation and maintenance of electroliers, traffic control devices, water and gas pipelines, and for overhead and/or underground wires and conduits for electrical, television, and telephone services, together with any

and all appurtenances pertaining thereto, on, over, under, and across that certain real property at Atkins Drive – Station 72R; and authorized the General Manager to execute all necessary documents. McElroy-Derr, unanimous.

4. The Board approved a new lease with the County of Sacramento for Parcels 2 through 5, surrounding the Administration Building, thanked the County for being good partners, and authorized the General Manager to execute all necessary documents. Wright-Derr, unanimous.

H. BOARD OF DIRECTORS BUSINESS

1. Fire Committee – Director Derr circulated a picture of Elk Grove's first Fire Chief, Del Cann, who will be honored with the naming of Fire Station 77 named after him.
2. Parks and Recreation Committee – Director Wright – No report.
3. Budget/Finance/Insurance Committee – Director McElroy – No report.
4. Policy & Procedures Committee – Director McElroy stated a meeting was held earlier to discuss a resolution and change of policy with regards to appeals on Landscape & Lighting assessments with specific timelines and deadlines for filing of appeals. The item will be forwarded to the Board at their next meeting for consideration.
5. Strategic Planning Committee – Director Albani – No report.
6. Fire Communications Board – Director McElroy stated at their last meeting contracts for dispatchers were ratified; elections of officers will be held at their next meeting.
7. Senior Center Board – Director Mulberg reported the Center's finances were discussed, and staff is hoping on getting more grants to cover the rest of their activities for the year.
8. Local Agency Formation Commission (LAFCo) – Director Mulberg stated Rob Fong, representative for the City of Sacramento was elected the new Chair, with Chris Tooker remaining Vice-chair; the Herald Municipal Services review was approved; the Special District Advisory Committee recommended guidelines for annexation to full service cities was voted down on a 4 to 3 vote; and Training Session LAFCo 101, which gives background information on LAFCo, is scheduled for Thursday, March 3rd at 6:00 p.m., at the Board of Supervisors' Chambers.
9. Sacramento Treasury Oversight Committee – Jeff Ramos reported the Committee met on February 4. A presentation on the County's investment policy for their pooled investment funds was given; quarterly reports for the non-pooled and pooled investment funds for the quarter ended December 31, 2004 were reviewed and found to be in compliance with their policy; an overview of two-year Treasury note yields and a market commentary was given by their staff, showing the yield curve is very steep for short-term notes and really flattens out for the 5, 10, and 30-year notes. As a result, staff will be looking at moving some of the District's investments out of LAIF into some short term Treasury or Federal Agency notes to earn better interest.
10. Miscellaneous Report – Director Derr stated he failed to mention the name of the second gentleman in the picture he was circulating earlier, identify as Judge Del Everson, a Fire Commissioner at that time.

I. COMMUNICATIONS FROM THE PUBLIC

1. Sandi Russell expressed her appreciation to the Board for approving Item No. G4, the new lease with the County of Sacramento for Parcels 25, surrounding the Administration Building, which benefits Elk Grove Adult Community Training.

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. None

K. ADJOURNMENT TO EXECUTIVE SESSION

1. None

L. EXECUTIVE SESSION

1. None

M. ADJOURNMENT

With no further business, the regular Board meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board